

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ September 17, 2019**

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Johnson, Cm. Hartwick and Pres. Kotz. Also present City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Park & Rec Director and Assistant City Engineer.

Excused absence: Cm. Scherer.

APPROVAL OF MINUTES OF SEPTEMBER 3, 2019 REGULAR COUNCIL MEETING.

Cm. Becker moved, seconded by Cm. Johnson to approve the minutes of September 3, 2019 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. *Request by Chamber of Commerce for various street closures for Holiday Parade on November 9, 2019 at 5:30 p.m.*

Clerk Ebbert reviewed the special event request by the Chamber for the annual parade. A map was provided that reflects the street closures and the line-up of parade entries. Departments were requested to provide comments or concerns. Public Works was requested to drop off barricades for street closures.

Cm. Hartwick moved, seconded by Cm. Becker to approve the request by Chamber of Commerce for various street closures for Holiday Parade on November 9, 2019 at 5:30 pm. Motion carried.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Building, Plumbing and Electrical Permit Report for August, 2019.*
- b. *Minutes of Plan Commission meeting held September 10, 2019.*
- c. *Minutes of Economic Development Fund Subcommittee meeting held September 6, 2019.*
- d. *Minutes of Historic Preservation Commission meeting held August 12, 2019.*
- e. *Minutes of Transportation & Traffic Review Committee meeting held September 12, 2019.*

Cm. Hartwick moved, seconded by Cm. Johnson to accept and file the Reports of Officers, Boards and Committees. Motion carried.

### UNFINISHED BUSINESS

*a. Review and approve construction of south downtown entry feature.*

Assistant Engineer Rudy Bushcott reviewed the prior discussion held by Council. This feature was designed to have a similar look to existing masonry structures as the corner of South Third Street West and Janesville Avenue, North Main Street and Sherman Avenue, Chamber of Commerce parking lot, and various bike trails, parking lots and parks. Funding for the project is available from the Downtown TIF District at an estimation of \$10,234. This is part of an ongoing enhancement feature. A concern presented during the last meeting was the placement/angle of the signage to ensure it can be viewed from several views. This modification removes the 'welcome' wording aspect.

Cm. Hartwick moved, seconded by Cm. Becker to remove the item from the table. Motion carried unanimously.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the construction of south downtown entry feature at a cost not to exceed \$10,234. Motion carried on a roll call vote.

*b. Recommendation from Transportation & Traffic Review Committee to approve amendment to parking restriction Ordinance for South Water Street.*

Engineer Selle presented the recommendation as nothing currently exists in the Code that addresses the parking restrictions on the north side of South Water Street West. Street signage exists; this action will clean up the ordinance.

Cm. Hartwick moved, seconded by Cm. Becker to suspend the rules and waive the second and third readings of the Ordinance. Motion carried on a roll call vote.

Cm. Hartwick moved, seconded by Cm. Johnson to adopt Ordinance amendment to parking restriction for South Water Street. Motion carried on a roll call vote.

*c. Recommendation from Transportation & Traffic Review Committee to approve installation of left turn arrows at Madison Avenue and Lexington Boulevard at an estimated cost of \$8,500.*

Manager Trebatoski provided the request to install left turn arrows at Madison Avenue and Lexington Avenue. The budgeted cost would not exceed \$8,500. Improving this situation would prevent motorists from using business parking lots as short cuts.

Cm. Becker moved, seconded by Cm. Johnson to approve the recommendation from Transportation & Traffic Review Committee to approve installation of left turn arrows at Madison Avenue and Lexington Boulevard at an estimated cost of \$8,500. Motion carried on a roll call vote.

*d. Recommendation from Transportation & Traffic Review Committee to approve amendment to Bicycle Ordinance to include e-bikes and e-scooters.*

Chief Bump discussed the recent change of SB 152 into law as Act 11 that defines, authorizes and creates a framework for the operation of electric scooters on roadways, sidewalks, bicycle lanes and bicycles ways. Adding the e-scooter and e-bike updates our existing ordinance and allows us to ensure we have specific laws that address changes in the law while treating these new forms of transportation consistent.

Cm. Hartwick moved, seconded by Cm. Becker to send the ordinance to its second reading. Motion carried.

#### NEW BUSINESS

a. *Review and approve quote for purchase of playground equipment for Arrowhead Park.* Park & Rec Director Lastusky presented the playground diagram being requested to be constructed in Arrowhead Park near Cramer Street and W. Blackhawk Drive. The Rotary Club of Fort Atkinson has an interest in adopting the park and committed \$15,000 and obtained a regional grant of \$5,000. The Park & Rec Department received a \$22,000 commitment from the Community Foundation. The Department may contribute up to \$2,000. The complete trail to Laurie Drive would need separate funding and would likely be funded by the Parks Development Fund. Five styles of equipment were reviewed with the selection of a Burke brand to be purchased from Lee Recreation of Cambridge.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the purchase of playground equipment and community build installation option from Lee Recreation of Cambridge, WI not to exceed \$37,772. Motion carried on a roll call vote.

#### MISCELLANEOUS

a. *Request by Ultra Mart Foods, LLC dba Pick 'n Save, 1505 Madison Avenue, for premise description change for their alcohol beverage license.*

Clerk Ebbert discussed the submission to change the premise description. The guidelines and policies provided by Pick 'n Save corresponds with procedures set forth in the Ordinance adopted by the Council on May 21, 2019.

Cm. Becker moved, seconded by Cm. Hartwick to approve the request by Ultra Mart Foods, LLC dba Pick N Save, 1505 Madison Avenue for premise description change for their alcohol beverage license. Motion carried.

b. *Granting operator license.*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the granting of operator licenses. Motion carried.

c. *City, Sewer, Water and Stormwater Utility Financial Statements as of August 31, 2019.*

Cm. Hartwick moved, seconded by Cm. Johnson to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of August 31, 2019. Motion carried.

#### CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

Cm. Becker moved, seconded by Cm. Hartwick to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 7:38 pm.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL